

**CITY OF SAN MATEO**  
**RESOLUTION NO. \_\_\_\_ (2020)**

**APPROVING ALTERNATIVE PURCHASING PROCEDURE FOR AN AGREEMENT WITH UNISON SOLUTIONS, INC.**  
**FOR UNISON BIOGAS CONDITIONING SYSTEM MAINTENANCE SERVICE**

WHEREAS, the City Council is being asked to award a three-year agreement for the WWTP Unison Solutions, Inc. Maintenance Service Agreement in the amount of \$304,804; and

WHEREAS, San Mateo Municipal Code Section 3.60.030 generally requires competitive bidding for agreements of \$100,000 or more; and

WHEREAS, San Mateo Municipal Code Section 3.60.050(b) provides that competitive bidding need not be utilized if the City Council makes findings that calling for bids would be impracticable; and

WHEREAS, calling for bids is impracticable because, in order to preserve the product warranty, the BioCNG 100 gas conditioning system can only be serviced by Unison Solutions, Inc.; and

WHEREAS, based on these circumstances, staff was unable to get competitive bids; and

WHEREAS, the California Energy Commission grant requires that the project performance and data collection be monitored and reported via maintenance service agreement; and

WHEREAS, a contingency of \$30,000 will be established to cover non-routine maintenance costs shall they arise; and

WHEREAS, in accordance with CEQA Guidelines Section 15301, this maintenance agreement is categorically exempt from CEQA as an 'existing facility' in that it involves negligible or no expansion of use.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN MATEO, CALIFORNIA, HEREBY FINDS AND RESOLVES that:

1. Calling for bids is impracticable in accordance with Municipal Code Section 3.60.050(b) because the BioCNG 100 gas conditioning system is proprietary and can only be serviced by Unison Solutions, Inc. to maintain its current product warranty.
2. The agreement for Maintenance Services for Compressed Natural Gas Conditioning System and contingency is approved.